



The Seed Source

NEWSLETTER OF THE KANSAS CROP IMPROVEMENT ASSOCIATION

December 2019

Important Dates

NOTICE

December 15 - Distribution Reports Due

December 15 - Bulk Retail Facility Summaries Due

December 24, 25 Christmas Eve and Christmas Day - KCIA Closed

December 26, 27 - Limited Office Hours

January 1, 2020 - New Year's Day - KCIA closed

January 21 - Martin Luther King Jr. Day - KCIA Closed

February 18-19, 2020 - Annual Business Meeting and Seed and Crops Conference, Manhattan

Other Important Dates

January 9, 1902 - KCIA Founded

The Seed Source

If you would like to receive "The Seed Source" via email, please contact us at kscrop@kansas.net

KCIA Annual Business Meeting to be held during 2020 Kansas Seed and Crops Conference

KCIA will hold its annual business meeting Wednesday February 19, 2020 11:30-12:30 am at the Manhattan Conference Center-Hilton Garden Inn. If you have an item you wish placed on the agenda, please contact Steve Schuler. Members are urged to attend and participate in their organization.

We are also planning a special recognition of Ardyce Kuhn, who retired after 65 years of service to KCIA (and KSIA) members. As part of the recognition of her many years of dedicated service, we intend to surprise her with a card shower. If you would like to participate, please either bring a greeting card to the conference, or mail it to our office (suggested postmarked by Feb. 12th.)

2020 Kansas Seed and Crops Conference

We will be sending conference registration mailings to KCIA members within the next week or two. You can also register using the form on our conference page at www.kscrop.org.

Please plan to attend the conference because as members of the Kansas seed industry your active participation is a vital component to maintaining and strengthening the seed industry as an important resource to Kansas farmers.

The conference is centered about the annual business meetings of KCIA and KSIA, with featured speakers, seed company associate meetings, and breakout sessions as well as a social mixer and luncheon rounding out a productive two days.

We hope you and your key employees will plan on joining us.

Grower Distribution Reports Due December 15

Distribution reports are important to the traceability component of seed certification. They in effect close the production cycle that began with the planting of the production fields. These reports also allow the tracking of carryover seed that will be offered for sale next selling cycle. The distribution report is so important to the integrity of the program that penalties are in place for late filing, and seed certification activities cannot be continued into the new year unless the filing has been completed.

Distribution Reports are on the back of the Certificates of Inspections (COI) you received for each seed lot you produced and tested. Complete and return the original COI to our office. If you purchased seed for resale purposes, you should have by now received from KCIA a printout of seed lots in your possession titled *KCIA Distribution Report for Resale Seed - 2019* and you will need to complete the reporting for those seed lots and return the completed form to KCIA.

In addition, for either Distribution Reports or Distribution Reports for Resale Seed, you will need to return the white KCIA's copy of all bulk retail sales certificates, and any other documentation that is supposed to be returned. Be sure to account for bulk seed that you sold through a bulk distribution center.

We have a guide to completing your distribution report in the technical aids section under certification resources at www.kscrop.org, or feel free to call KCIA for assistance.

Bulk Retail Facilities Activity Reports Due December 15

Bulk Retail Facilities need to file their activity reports, as required, by December 15. Activity reports are the purchase and sales activity for each variety of certified seed handled. This will usually include the inventory sheets and the KCIA copy of any bulk retail certificates used to retail seed. Any documents such as transfer and resale forms and additional purchase forms that should have been submitted at the time of the activity need to be sent in at this time also.

Bulk Retail Facilities are an important marketing tool for Kansas Certified Seed and an avenue for allowing companies to expand product offerings to customers. Your timely submittal of activity is as important to the integrity of the program as the grower distribution reports.

Please call the office if you are in need of assistance.

Membership Renewal

Membership renewal forms have been sent. There is no due date on the return, but certification and inspection fees are higher for non-members. Please contact us if you did not receive your form.

Don't Wait To Make Field Applications

The *myFields* portal is available anytime you are ready to make field applications. Although March 15 is the due date for field applications to be submitted, we suggest that you begin making your applications now to avoid the pressure of waiting until the last minute.

One nice aspect of electronic field applications is that it is a simple matter to cancel a field without any fee imposed up to the time the statements are sent out by our office (and, of course, you can cancel fields on the statement without paying a field fee.) So don't let the uncertainty of winter survival make you wait until March to make application.

We realize that entering field applications can seem a tedious task. But this task can be made less difficult by doing some prep beforehand. Upload any label images needed to your computer prior to beginning application. Have your planting records organized so that field information is easily available. If you don't have or maintain planting records, we suggest that it is a worthwhile practice to adopt. Finally, make sure your computer and internet browser have the latest updates, and you have your User ID and password handy when you begin.

Organization is the key to making the field application process in *myFields* more pleasant and less time consuming.

As always, should you hit a stumbling block don't waste time trying to figure it out when a phone call to us can save you time and frustration. There are occasional technical issues and we are ready to note them and get you moving again.

KCIA Signs JNT Company, LLC To Begin Development Of Electronic Certification

KCIA has contracted JNT Company, LLC, a local company from Manhattan, to begin development of a web-based certification dashboard. This company and experience should be familiar to everyone already using the lab dashboard they developed for us last year. The vision is to have a user-friendly grower interface with certification records and an improved capacity to submit requests for labels, facilitate seed transfers and seed re-sales, and to produce electronic retail sale certificates in lieu of paper certificates, while maintaining the capacity to print paper certificates if desired.

Other agencies are pursuing a similar route and we will see more and more agencies converting to an electronic format over the next few years. KCIA is positioned to be in the forefront of meeting the needs of a changing seed industry by continuing to be a tool for growth, but also ensuring the development of a program that enhances the certification experience of our members.



Merry Christmas!

Your KCIA staff wish each of you

a Joyful Holiday Season and
a Happy and Prosperous New Year!

Thanks for letting us serve you in 2019

"There is nothing in the world so irresistibly contagious as laughter and good humor."

- Charles Dickens, A Christmas Carol

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Association

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