

**Kansas Crop Improvement Association  
Application for Bulk Certified Seed Distribution Center (BDC) Inspection or Renewal**

*Standards for KCIA Bulk Distribution Centers may be viewed at: [www.kscrop.org](http://www.kscrop.org)*

<b>Applicant</b>	<input type="checkbox"/> New Application	<input type="checkbox"/> Site Renewal
Name _____	Manager _____	
Address _____	City _____	State _____ Zip _____
Legal Description: QTR _____ SEC _____ TWP _____ RNG _____ County _____		
Business Phone: _____ Home Phone: _____ Cell Phone: _____		

<b>Bulk Distribution Center</b>		
Name _____	Manager _____	
Address _____	City _____	State _____ Zip _____
Legal Description: QTR _____ SEC _____ TWP _____ RNG _____ County _____		
Business Phone: _____ Home Phone: _____ Cell Phone: _____		

**Answer all questions below:**

1. Is the applicant a KCIA Category I Grower or Category I Approved Conditioner?      Yes      No
2. Are the seed handling facilities completely separate from any grain handling facilities?      Yes      No
3. Legal scales: Date of last scale inspection \_\_\_\_\_ Length \_\_\_\_\_ Capacity \_\_\_\_\_
4. Is there a separate unloader for each bin, or self-cleaning belt conveyor?      Yes      No
5. Who will be responsible for overseeing all activities (including load-out and record keeping) as they pertain to certified seed at the bulk distribution center? \_\_\_\_\_
6. Have BDC personnel reviewed the KCIA requirements and guidelines regarding BDC's?      Yes      No
7. List each variety to be at the center and the anticipated annual volume of each. \_\_\_\_\_  
\_\_\_\_\_
8. What is the capacity of each bin used for certified seed at the site? \_\_\_\_\_  
\_\_\_\_\_
9. Where will the seed supplied to the center come from? \_\_\_\_\_
10. Briefly describe procedures to be used for delivery to, sampling, and bulk loadout of seed from, this BDC.  
\_\_\_\_\_  
\_\_\_\_\_
11. **Attach a copy of the contract(s) or a statement of any agreements made between Applicant and BDC.**

Recommendations: Are samples taken from each: Load Received?: Yes No      Load Out?: Yes No

I have read and understand all the rules, regulations, and standards for certified Bulk Wheat Distribution Centers (BDC) and agree to abide by them.

\_\_\_\_\_ Date      \_\_\_\_\_ Applicant's Signature

**Fees:** Include fees of \$200 if this is a new location or \$50 if this is a renewal of a facility approved last year.

**Applications will not be accepted after September 1. There is a mandatory two-week waiting period between application and use of the facility. New facilities must be inspected before receiving seed for sale.**